



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: KAMRUP: AMINGAON
(LAND RECORDS BRANCH)

NOTICE

No. E-99572-LR-49/7/2023-KRC/ 290

Dated:- 15/07/2025

In pursuance to the direction of Addl. Director of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32 vide No. DLR-11014/33/.2023-SRV/5 dtd. 14/12/2023 and extension of service of GIS Assistants vide letter No. DLR-11014/24/2025-SRV/9 dtd. 06/06/2025, applications are hereby invited from the interested eligible candidates to attend the "**Walk-In-Interview**" for engagement of (One) GIS Assistant on contractual basis for Nagarbera Revenue Circle under the District Commissioner, Kamrup, Amingaon in the fixed remuneration of Rs. 25000/- per month.

Eligibility Criteria for GIS Assistant as follows:-

Name of the Post : GIS Assistant

Number of Vacancy : 1(One).

Duration of Engagement : Up to 31st March,2026 subject to extension by the Govt.

Place of Work : Nagarbera Revenue Circle.

Date of Interview : **30/07/2025 at 11:00 AM**

Job Responsibilities:-

- Digitization of geospatial data of Cadastral and Non-cadastral villages.
- Cadastral Map update in Bhunaksha
- Perform quality assurance checks on GIS data to ensure accuracy and completeness.
- Preparation of GIS-related reports, presentations, and data visualizations.
- Provide GIS-related technical support to team members and end-users.
- Drone photo/HRSI interpretation etc.
- Utility of survey machinery in land mapping viz RTK GNSS Rovers, ETS, DGPS etc.

Age: Above 21 years and not more than 45 years as on 01/01/2025

Required Qualification & Essential Qualification

- Bachelor's degree in Geography/Geology/Mathematics/Geo-informatics/Physics/ Computer Science or a related field with Certificate/Diploma in GIS & Remote Sensing or in Geo-Informatics.
- Or
- M.Tech./M.Sc. in GIS & Remote sensing/ Geo- informatics;
 - MCA/M.A/ M.Sc. in Geography/Geology/Mathematics/ Environmental Science with Geo-Informatics as one of the subject or Certificate or Diploma in GIS/ Remote Sensing or Geo-Informatics.

Desirable Qualification

- Proficiency in GIS software such as ArcGIS, QGIS, Global Mapper or other Industry-standard applications.
- Familiarity with spatial data formats (e.g., Shape files, GeoJSON, KML) and coordinate systems.
- Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data, use of HRSI for land mapping, modern survey techniques using RTK GNSS Rovers, DGPS, ETS etc.
- Effective communication and teamwork skills.
- Ability to work independently and prioritize tasks effectively.
- Prior experience in a GIS-related role or internship is preferred but not mandatory.

Experience

- Preference will be given to those candidates having relevant work experience of minimum 1 year.
- Preference will be given to the RCCC trained candidates having command over GIS.

Skills

- Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Mapper
- Proficiency in MS Word, Excel, PowerPoint, Google Docs/Spreadsheets and
- Fluency in Assamese, Hindi and English is required.

Remuneration: Rs. 25,000/- per month (fixed)

Documents needed in the Interview:

1. Detailed Curriculum Vitae.
2. Photo Identity & Address Proof.
3. Original Educational Certificates (HSLC onwards) for verification.
4. Work Experience Certificates in original.
5. Self attested Photocopy of all the certificates, mark sheets, experience certificates etc. to be submitted in the interview.

Place of Interview: O/o the District Commissioner, Kamrup, Amingaon.

Terms and condition:

1. No TA/DA and official accommodation will be provided for appearing in the interview.
2. The offer is purely contractual and co-terminus with the end of the projects/ requirement with no provision of regularization.
3. The Director/District Commissioner reserves the right to cancel/postpone the interview without assigning any reason thereof.
4. This hiring is purely temporary and they will not have any right to claim for permanent absorption or acquire right for regular employment /posting in government service in future and they have to submit a written undertaking in this regard at the time of joining.

Digitally signed by
Deba Kumar Mishra
Date: 17-07-2025
16:42:06

**District Commissioner
Kamrup, Amingaon.**

Memo No. E-99572-LR-49/7/2023-KRC/ 290-A

Copy to:-

1. Addl. Director of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32 for information.
2. All Addl. District Commissioner, Kamrup for information.
3. The Co-District Commissioner, Rangla for information.
4. All Circle Officer under Kamrup District for information and wide publicity for aforementioned "Walk-In-Interview".
5. DIPRO, Kamrup for information and wide publicity for aforementioned "Walk-In-Interview".
- ✓ 6. The District Informatics Officer, NIC, Kamrup for Uploading the Notice in the District Official websites and make it available for downloading the same by the candidates.
7. Order file.

(e-Signed)
**District Commissioner
Kamrup, Amingaon.**