

NOTICE INVITING TENDER
(LOK SABHA ELECTION URGENT)

Sealed tenders (technical and financial bid) affixing court fee stamp of Rs.8.25 (Rupees eight and twenty five paise) only are hereby invited from experienced catering firm / hotel and restaurant owners having sufficient manpower and managerial ability to supply food/cooked food items for providing Light Refreshment and Meal to the officers and staff engaged in duties in connection with the conduct of **LOK SABHA ELECTION, 2024** with the terms and conditions as detailed below.

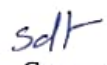
The Tenders shall be received in office of the District Commissioner, Kamrup, up to 3-00 PM till 4th March 2024 and shall be opened on the same day at 4-00 PM.

Intending bidders may obtain the tender papers (Technical and Financial bid) from Food, Public Distribution and Consumer Affairs Branch of the District Commissioner's office, Kamrup Amingaon during office hours up to 2nd March 2024 and also can be downloaded from the website kamrup.assam.gov.in.

Terms and Conditions

1. Intending bidders must have GST registration.
2. The nature/ quantum of food items for supply shall be at the discretion of D.C & DEO, Kamrup, Amingaon. Further issuance of supply order shall be only in the event of essentiality as decided by this office and mere selection of the catering firm/ hotel/restaurant through this short tender notice shall not entitle any right what so ever or placement of supply orders.
3. The D.C & DEO, Kamrup, Amingaon reserves the right in all circumstances to accept or reject any tender without assigning any reason thereof, besides the rights of accepting tender of more than one supplier (provided the rates are found justifiable). In the event of any emergency and also based on the demand of the situation or any other eventuality the District Commissioner, Kamrup reserves the right to procure food items from other sources.
4. The rates should be quoted inclusive of all taxes.
5. The supplier firm must have sufficient manpower and managerial ability to supply the food items against time to time on requisition to all persons engaged in election duties.
6. Transportation cost incurred in supply of food items shall have to be borne by the suppliers. No vehicle shall be provided for carrying food items from one place to another.
7. The suppliers shall have to arrange cookware and other cooking utensils at their own. No cost shall be borne by the District Administration in this connection.
8. All food items shall have to be served to the Election related persons per day as per requirement fixed by the refreshment cell. The Refreshment Cell shall issue coupons/orders against all persons to whom refreshment shall be served and shall not be responsible for payment of any bills for serving unauthorized food to any persons without coupon/orders at any period of time.
9. All works related to supply of food items, cooking process and serving to election related personnel shall be done by the suppliers under strict supervision of Inspector /Sub-Inspector of Food Public Distribution & Consumer Affairs or any other Officer / persons duly authorized by the i/c CEO, Zila Parishad, Kamrup, Amingaon refreshment cell. Authorized officers may give directions time to time to ensure smooth distribution of food to the personnel engaged election duties maintaining quality of food and supplier have to comply with such directions and non compliances of directions resulting untoward situation leads to cancellation of contract at any time.
10. All food items (readymade or Cooked) must have to be tested by the Food Safety Officer or any other persons duly authorized by District Commissioner & DEO, Kamrup before serving to any person engaged in Election duty.
11. The supplier must be a experienced person having minimum 5(five) years experience in dealing with supply of food items /cooked food and shall have to enclose a copy of experience certificate along with the quotation.
12. All people to be engaged by the suppliers should obtain Identity Cards from the i/c Identity Cards cell well in advance for security reason.

13. All bills to be submitted by the suppliers must be accompanied either by supply orders issued daily by the authorized officials of refreshment cell or by the certificates issued by the authorized officers of the refreshment cell.
14. The selected suppliers shall have to sign a MOU with the District Commissioner or his representative prior to starting the work.
15. The suppliers must be a duly registered firm / contractor dealing with above items and should have Labour registration / license as well GST registration, Pan card along with the attested copies of up to date Income Tax clearance certificate from the competent authority with the Technical bid. Bidders without said documents shall be rejected.
16. The bidder shall have to deposit a sum of Rs 1,00,000/- (Rupees one lakh) in the form of Bank Draft from any Nationalized Bank pledged in favour of District Commissioner, Kamrup Amingaon as Security money which shall be refundable on satisfactory completion of the assigned job.
17. If the suppliers fail to execute their responsibilities on time with quality of job, the District Commissioner, Kamrup reserves the right of rejecting and no compensation shall be paid for such rejection and the security money shall also stand forfeited.
18. The base price of all food items to be supplied by the Tenderer to the officials engaged in Election duty has been enclosed herewith for your ready reference.




(Siddhartha Goswami, ACS)
CEO Zila Parishad, Kamrup, Amingaon &
Nodal Officer cum Cell in-charge
Lok Sabha Election, 2024

Memo No. E105667 FCS-69/15/2024 KSL-3(A)

Dated Amingaon the 21st February, 2024


Copy to:

1. The District Information & Public Relation Officer, Kamrup, Amingaon, for information and for wide publicity through local dailies.
2. The DIO, NIC, Kamrup, Amingaon for uploading the details in the respective district website.
3. Notice Board of the District Commissioner's Office, Kamrup, Amingaon.


(Siddhartha Goswami, ACS)
CEO Zila Parishad, Kamrup, Amingaon &
Nodal Officer cum Cell in-charge
 Lok Sabha Election, 2024

Basic price in respect of tender to be invited for Lok Sabha Election-2024

Sl. No	Name of the item	Basic Price
1	Red Tea with 2 pcs Biscuits (salted/sweet)- per cup	Rs. 15.00/-
2	Milk Tea with 2 pcs Biscuits (salted/sweet)- per cup	Rs. 20.00/-
3	Coffee - per cup	Rs. 25.00/-
4	Sweets (Rasgolla or such other sweets)- per pc.	Rs. 17.00/-
5	Kalakand	Rs. 30.00/-
6	Cake	Rs. 10.00/-
7	Bhujia	Rs. 6.00/-
8	Kasuri/ Samocha- Per Pcs.	Rs. 15.00/-
9	Egg (Boiled)-per pc	Rs. 15.00/-
10	Omlet -per pc	Rs. 20.00/-
11	Puri with sabji (vegetable)-4pcs.	Rs. 40.00/-
12	Paratha with sabji (Vegetable) per Pcs.	Rs. 40.00/-
13	Rooti with sabji (Vegetable) -2 Pcs.	Rs. 40.00/-
14	Bread with butter/Jam- 4 pieces	Rs. 25.00/-
15	Sandwich (veg) per pc	Rs. 30.00/-
16	Sandwich (non-veg) per pc	Rs. 40.00/-
17	Veg Roll	Rs. 50.00/-
18	Egg Roll	Rs. 70.00/-
19	Chicken Roll	Rs. 85.00/-
20	Veg Packet lunch (containing the items like vegetable Fried rice / polao, Paneer item , Salad etc.)with spoon and Napkin - per pkt	Rs. 80.00/-
21	Non -Veg Packet lunch (containing the items like chicken/ polao , Salad etc.)with spoon and Napkin - per pkt	Rs. 90.00/-
22	Meal (Veg)-_Containing Plain rice, Dal, Mixed Vegetable , Brinjal fry ,Salad , Papad, Pickles,lemon etc -per plate	Rs. 75.00/-
23	Meal-_Containing Plain rice, Dal, Mixed Vegetable , ,Salad , Papad, Pickles,lemon etc -per plate and Egg curry	Rs 80.00/-
24	Meal (Non -Veg Fish)-_Containing Plain rice, Dal, Fish Curry, Mixed Vegetable , Brinjal fry,Salad , Papad, Pickles, lemon etc -per plate	Rs. 100.00/-
25	Meal (Non -Veg Chicken)-_Containing Plain rice, Dal, Chicken Curry, Mixed Vegetable , Brinjal fry,Salad , Papad, Pickles, lemon etc -per plate.	Rs. 110.00/-
26	Meal (Non -Veg Mutton)-_Containing Plain rice, Dal, Mutton Curry, Mixed Vegetable , Brinjal fry, Salad , Papad, Pickles, lemon etc -per plate.	Rs. 160.00/-
27	Pkgd drinking water (½ ltr) per bottle	Rs. 10.00/-
28	Pkgd drinking water (1 ltr) per bottle	Rs. 20.00/-
29	Pkgd drinking water (20 ltrs jar) per bottle	Rs. 60.00/-
30	Kaju Plain -per kg	Rs. 800.00/-
31	Kaju Salted -per kg	Rs. 900.00/-
32	Real/ Tropicana juice- per pkt	Rs. 99.00/-
33	Apple per KG	Rs. 150.00/-
34	Graps per KG	Rs. 150.00/-
35	Banana per Doz. (Malbhog/Jahagi)	Rs. 80.00/-
36	Pomegranate per KG	Rs. 180.00/-
37	Orange Doz.	Rs. 150.00/-


(Siddhartha Goswami, ACS)
CEO Zila Parishad, Kamrup, Amingaon &
Nodal Officer cum Cell in-charge
Lok Sabha Election, 2024

Basic price in respect of tender to be invited for Lok Sabha Election-2024

Sl. No	Name of the item	Basic Price
1	Red Tea with 2 pcs Biscuits (salted/sweet)- per cup	
2	Milk Tea with 2 pcs Biscuits (salted/sweet)- per cup	
3	Coffee – per cup	
4	Sweets (Rasgolla or such other sweets)- per pc.	
5	Kalakand	
6	Cake	
7	Bhujia	
8	Kasuri/ Samocha- Per Pcs.	
9	Egg (Boiled)-per pc	
10	Omlet –per pc	
11	Puri with sabji (vegetable)-4pcs.	
12	Paratha with sabji (Vegetable) per Pcs.	
13	Rooti with sabji (Vegetable) -2 Pcs.	
14	Bread with butter/Jam- 4 pieces	
15	Sandwich (veg) per pc	
16	Sandwich (non-veg) per pc	
17	Veg Roll	
18	Egg Roll	
19	Chicken Roll	
20	Veg Packet lunch (containing the items like vegetable Fried rice / polao, Paneer item , Salad etc.)with spoon and Napkin – per pkt	
21	Non -Veg Packet lunch (containing the items like chicken/mutton Fried rice / polao , Salad etc.)with spoon and Napkin – per pkt	
22	Meal (Veg)-_Containing Plain rice, Dal, Mixed Vegetable , Brinjal fry ,Salad , Papad, Pickles,lemon etc –per plate	
23	Meal-_Containing Plain rice, Dal, Mixed Vegetable , ,Salad , Papad, Pickles,lemon etc –per plate and Egg curry	
24	Meal (Non -Veg Fish)-_Containing Plain rice, Dal, Fish Curry, Mixed Vegetable , Brinjal fry,Salad , Papad, Pickles, lemon etc –per plate	
25	Meal (Non -Veg Chicken)-_Containing Plain rice, Dal, Chicken Curry, Mixed Vegetable , Brinjal fry,Salad , Papad, Pickles, lemon etc –per plate.	
26	Meal (Non -Veg Mutton)-_Containing Plain rice, Dal, Mutton Curry, Mixed Vegetable , Brinjal fry, Salad , Papad, Pickles, lemon etc –per plate.	
27	Pkgd drinking water (½ ltr) per bottle	
28	Pkgd drinking water (1 ltr) per bottle	
29	Pkgd drinking water (20 ltrs jar) per bottle	
30	Kaju Plain –per kg	
31	Kaju Salted –per kg	
32	Real/ Tropicana juice- per pkt	
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34	Graps per KG	
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36	Pomegranate per KG	
37	Orange Doz.	

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: KAMRUP: AMINGAON
(REFRESHMENT CELL, LOK SABHA ELECTION, 2024)

No. E105667 FCS-69/15/2024 KSL

Dated Amingaon the 21st February, 2024

TENDER FORM
(TECHNICAL BID)

(Ref: Notice Inviting tender dtd 21/02/2024 issued by Refreshment Cell,
LOK SABHA ELECTION, 2024)

1. Name of the bidder :
2. Name & Style of the Firm :
3. Full address :
 - (a) Residential :
 - (b) Place of business Establishment:
4. Contact No. :
5. Proprietorship/ Partnership :

1	Past Election Experience	
2	Manpower details with registration from Labour deptt.	
3	GST Registration	
4	Whether existing restaurant / hotel owner	
5	Whether possesses Food Safety Licence	

Note; Please use Ball pen with blue ink.

(Copy of relevant document is to be submitted whenever applicable)

I /We do hereby declare that the information stated above are true to the best of my knowledge and belief and anything found wrong will attract rejection of my/our tender. Further declare that I/We have carefully read and thereby accept the terms & Conditions laid down in the tender notice under reference.

Sig. of Proprietor /Partner
of the firm with Seal

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: KAMRUP: AMINGAON
(REFRESHMENT CELL, LOK SABHA ELECTION, 2024)

No. E105667 FCS-69/15/2024 KSL

Dated Amingaon the 21st February, 2024

TENDER FORM
(FINANCIAL BID)

(Ref: Notice Inviting tender dtd. 21/02/2024 issued by Refreshment Cell, LOK SABHA
ELECTION, 2024)

1. Name of the bidder :
2. Name & Style of the Firm :
3. Full address :

(a) Residential :

(b) Place of business Establishment:

4. Contact No. :
5. Proprietorship/ Partnership :
6. The Tenderer should submit their tender on the base price/ less price of base price or above base price in percentage. (The base price of each food items to be supplied by the tenderer is enclosed herewith for their ready reference).

I /We do hereby declare that the information stated above are true to the best of my knowledge and belief and anything found wrong will attract rejection of my/our tender. Further declare that I/We have carefully read and thereby accept the terms & Conditions laid down in the tender notice under reference.

Sig. of Proprietor /Partner
of the firm with Seal