



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER::KAMRUP
(TRANSFORMATION AND DEVELOPMENT BRANCH)

Subject	Minutes of the Meeting of District Development Committee of Kamrup District
Date & Time	13 th of March, 2026 at 11:00 AM
Venue	Conference Hall, District Commissioner's Office, Kamrup

The meeting was chaired by Sri Deba Kumar Mishra, ACS, DC, Kamrup. The meeting started with welcome address from Sri Susanta Kumar Dutta, ACS, DDC, Kamrup followed by a discussion on action taken report on AMF and Election related issues.

After threadbare discussion, the key discussions/decisions taken are as follows :

RAMP ISSUES:

- As per the report submitted by Sector Officers concerned, total of 32 nos. of PS of Kamrup District(List of schools enclosed) have Ramp issues.
- DC directed Inspector of School and DEEO Kamrup to complete the work and submit a report along with the photographs. IS reported that Technical person has already been deployed in the field as instructed earlier.
- DC directed that as some BDO has already taken needful action from their end in solving the ramp issues, the work shall be completed and IS to take note of the following works. For the remaining works IS to act accordingly.

WHEEL CHAIR:

- DSWO, Kamrup during the meeting informed that as per direction of the District Administration during the LOK Sabha,2024 election, a total of 136 nos. of Wheel Chair were collected by some CDPOs and are under their custody, remaining Wheel chair are under the custody of School Management Committee.
- DC directed the DSWO to certify the nos. of wheel chair available in the school/ Polling Station and as 75 nos. of PS have been added, DSWO to

take necessary action to make Wheel Chair available for the new PS.

- Election Officer apprised that SOP was issued by ECI to make the School Management Committee to be the custodian of the Wheel Chairs.
- DDC, Kamrup, instructed the DSWO to prepare a list of PS that share the same veranda for which only 1(one) common Wheel chair can be made available and nos. of PS within same premises where Wheel Chair requirement is more than 1(one).

WASHROOM & RUNNING WATER ISSUES:

- EE (PHE), Guwahati- I division informed that HAJO-SUALKUCHI, CHAMARIA, BOKO_CHAYGAON, PALSHBARI LAC falls under their jurisdiction, accordingly as directed by DC in last AMF review meeting, 90% PS have been surveyed by the PHE Officials and a report to be soon submitted by them on resolving Drinking water issues sanitation, door issues etc.
- EE, PHE, Guwahati-I division also apprised that as most of the installation of TAP or non-availability of TAP is not a part of the department, the school management is the custodian of it. DC directed IS, Kamrup to take note of it and instruct school authorities to take necessary action in this regard.
- For Schools with no Water connection and water availability, PHE to arrange water connection in those PS and submit a report to the AMF cell.
- DC requested to get the same examined and resolve the issues and confirm the arrangements in writing to Nodal Officer, AMF Cell
- DC also directed the Nodal Officer, AMF Cell to coordinate with the concerned departments viz. APDCL/ PHE / EDUCATION / BDOs and ensure completion of the minimum facility requirement in the Polling Station for the Polling Personnel and submit a report before the final review meeting with Zonal and Sector Magistrate.
- CDC Rangia informed that in Bagta BS School Sector Officer reported the need of additional Washroom in the premises as the same premises has many Polling Stations. DC directed EE PHE Rangia Division to immediately inspect and construct additional Washroom for the convenience of the Polling Personnel.

WOMEN PS and PwD PS:

- DC informed that as there are 300 nos. of WOMEN Polling Stations and 6 nos. of PwD Polling Station, the department concerned in coordination with AMF Cell shall ensure the availability of minimum

facility. In this regard a uniform format along with PS name to be shared with the concerned department for ensuring the availability of AMF for Women and PwD Polling Personnel.

- DC directed Circle Officers and Block Development Officer to ensure provision of folding beds and mattresses to PwD and Women Polling Personnel only. The requirement may be intimated and action taken report may be sent to the Nodal Cell, General Election to Assam Legislative Assembly, 2026 at the earliest.

APPROACH ROAD:

- EE PWD (R), NKTRD / SKTRD, apprised that repairing works of the approach road to various Polling Stations which are under PWD has already been started. EE also informed that as most of the PS are in the interior part, for those PS the approach road which are of earthwork, BDOs shall take action from their end as earthen roads repairing doesn't come fall under PWD.
- EE also informed that most of the works are pending in Chamaria and Boko-Chaygaon LAC as most of the approach roads are of Kaccha road. DC directed BDO Boko and BDO Chamaria to act on it and make feasible for motor movement.
- DC also directed CDC Boko-Chaygaon to ensure arrangements of Bikes, tractors, boats etc for smooth transportation of the Polling Personnel where there is no approach road as reported by Sector Officer.

DC apprised that as per the guidelines of the Election Commission of India, MODEL POLLING STATION in each LAC to be soon fixed and list to be shared with all departments. DC desired that such Polling Station will consists of Medical Camp along with various social activities, so that the Greatest Festival of Democracy can be celebrated in a grand manner.

DC at the end requested the departments the following :

1. Strict compliance with the Model Code of Conduct Guildelines.
2. HODs shall ensure removal of photographs of Political Personalities from the office premises except the photographs of President of India, Governor of Assam.
3. To immediately cover the hoarding, signboards etc mentioning the name of Political figure, schemes etc in the office premises until completion of Election process..
4. Circle Officer and Block Development Officers to constitute Anti-Defacement Squad at the earliest.

(ATTENTION: All HoDs, Circle

Officers, BDOs, MCC Cell)

The meeting ended with vote of thanks from the Chair.

e-signed
District Commissioner
Kamrup

Memo NO: KDP.38339/DFA-543648-A

Copy for information to:

1. The Secretary to the Govt. of Assam, Transformation and Development Department, Assam Secretariat, Dispur, Guwahati-6.
2. The Director, DCP Division, T & D Deptt, Assam, Dispur, Guwahati-6.
3. The Chief of Division, E & M Division, T & D Deptt, Assam, Dispur, Guwahati-6.
4. All ADCs, Kamrup for necessary information.
5. Election Officer, DC's Kamrup for information and necessary action.
6. All concerned members of DDC meeting for information and necessary action.
7. DIO, Kamrup to upload in District portal

District Commissioner
Kamrup