



I/22314/2023

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
KAMRUP::AMINGAON
(Transformation & Development Branch)

No.KDP.38339/DFA-29394**Date:**

To,

The Principal Secretary to the Govt. of Assam,
 Transformation & Development Department,
 Janata Bhawan, Dispur, Guwahati-06.

Sub: Regarding Hosting of Minutes of the DDC Meeting.

Ref.: D/O No. PD(ME)12/2021/37 dtd. 18/04/2023.

Sir,

With reference to the subject cited above I have the honour to inform you the following reasons of missing month for hosting the Minutes of DDC Meeting as mentioned in the letter under reference.

Year	Missing Month	Reason
2021	September, October	The purpose of the DDC meeting was fulfilled as the weekly review of all the major Departments were being taken by the Deputy Commissioner, Kamrup on regular basis, so, the DDC meeting for these months was not held.
2022	May, July	In these months the District officials were engaged in flood related duties, so the DDC meeting for May & June was held on 30 th June, 2022 and for the month of July and August was held on 2 nd August, 2022.

This is for favour of your kind information and necessary action.

Yours sincerely,

District Development Commissioner
 Kamrup, Amingaon

Memo No.KDP.38339/DFA-29394-A**Date:****Copy to :**

1. P.A. to DC for kind appraisal of Deputy Commissioner, Kamrup, Amingaon.
2. The DIO, NIC, Kamrup for necessary action.

District Development Commissioner
 Kamrup, Amingaon