



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:: KAMRUP:: AMINGAON
(PERSONNEL BRANCH)

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ADVERTISEMENT

In pursuance of the Govt. approval vide No.GAD 256596/125, dated 05/05/2025., applications are hereby invited from the eligible candidates in prescribed format for filling up the vacant sanctioned post of "Administrative Officer" in the amalgamated establishment of the District Commissioner, Kamrup in the scale of Pay Band-3(Rs. 22,000/- to 97,000/-) + Grade Pay(Rs.11,500/-) per month (RoP, 2017) plus other admissible allowances as per the provisions of The Assam Service (RoP) Rules, 2017 and amendments thereof and under " Assam Ministerial District Establishment Service Rules, 1967" as amended.

The candidate must have served at least 15(fifteen) years of service in any of the District Commissioner's Establishment in Assam and must fulfill the eligibility conditions and have experience as per the " Assam Ministerial District Establishment Service (Amendment Rules, 2009)".

Application stating name, age, educational qualification, present and permanent address, having experience in different branches in general and in the establishment branch in particular having Graduate degree in any discipline from a recognized university in India with self attested copies of certificates, a copy of recent passport size photograph along with Annual Confidential Reports of last 5(Five) consecutive years should reach the undersigned latest by 05-00 PM of 30th June, 2025, through proper channel. Incomplete applications or those received after the due date will be summarily rejected.

Application should be submitted through proper channel with Service Particulars to the District Commissioner, Kamrup, Amingaon. Selection will be done by the Government in General Administration Department as per the Assam Ministerial District Establishment Service Rules, 1967 and the Assam Ministerial District Establishment Service (Amendment) Rules, 2009.

Digitally signed by
Deba Kumar Mishra

Date: 09-06-2025
District Commissioner
Kamrup, Amingaon
17/04/08
June, 2025

Memo No. E-2944 PER-34/215/2022-KPER/

Dated Amingaon the

Copy to:

- 1) The Commissioner & Secretary to the Government to Assam, GAD, Dispur, Guwahati-6 for favour of kind information.
- 2) All District Commissioners in the State of Assam for information & necessary action.
- 3) The District Development Commissioner, Kamrup, Amingaon for information.
- 4) All Addl. District Commissioners, Kamrup, Amingaon for information.
- 5) The Co-District Commissioner, Rangia for information.
- 6) All Circle Officers under Kamrup District for information
- 7) The DIPRO, Kamrup with request for wide publicity through electronic/print media.
- 8) The DIO, NIC, Kamrup for uploading the advertisement in the District website.
- 9) All Branches of DC's Office, Kamrup District for information & necessary action.
- 10) Notice Board, DC's office, Kamrup, Amingaon.

e-signed

District Commissioner
Kamrup, Amingaon